

## *Assistant Education Specialist/Teacher Naturalist* (2 positions available)

**Employer:** Utah Division of Wildlife Resources

**Position Overview:** This position's primary focus will be on teaching field trips to fourth graders, at Hardware Ranch WMA and other outdoor sites. The position is part time and intermittent. The work schedule is designed around our environmental education program needs. Carpool or a vehicle will be provided on most days, to help with the cost of commuting. This position has the unique experience of working with both the Utah Division of Wildlife Resources and the U.S. Fish and Wildlife Service, as well as many other EE partners in the Cache Valley Area. Spend your days outdoors, guiding fourth graders in their discovery of the world around them.

This position also supports the education and outreach mission at the Visitor Center at Hardware Ranch WMA and is a unique opportunity to get up close and personal with Utah's Rocky Mountain Elk, the focus of our education programs for the winter season. Visit our website at [www.hardware ranch.com](http://www.hardware ranch.com). The position works closely with the WMA manager and Education Coordinator to conduct daily environmental education experiences, helps in the day to day operation of a busy visitor center, and other tasks as assigned.

**Duration:** September - April, possibility of an extension through May, part time, intermittent

**Location:** Hardware Ranch WMA and other locations. Hardware Ranch WMA is located 16 miles east of Hyrum, Utah, in Blacksmith Fork Canyon. It is about a 20-30 minute drive from Hyrum and a 35-45 minute drive from Utah State University in Logan. *Carpool or a vehicle will be provided on most days, to help with the cost of commuting.*

### **Fall Schedule and Duties**

#### ***Natural Resource Field Days, Logan Canyon***

Sept 7 or 8: NR Field Days Training

Sept 11 - 21: NR Field Days

#### ***Mountain Wilds, Hardware Ranch WMA***

end-Sept - Oct: Mon, Tues, Thurs, Fri 8:30 am - 2:00 pm

*\*Days may be somewhat flexible depending on qualifications of candidate. Hours are not flexible, must be able to work the hours indicated.*

**Duties:** Teach pre-assigned outdoor, hands on, lessons for Mountain Wilds to Wetland Wonders at the Bear River Migratory Bird Refuge and Hardware Ranch WMA. Lesson plans focus on fourth grade curriculum and guide students in the discovery of wildlife and watersheds. Deep and light cleaning of Hardware Ranch Visitor Center, cleaning of education tools and supplies.

## **Winter Schedule and Duties**

### ***Winter Elk Sleigh Season, Hardware Ranch WMA***

November 18: Staff Prep/Training Day

December 8: Opening Day

December 9: Elk Festival 10 am - 2 pm

January TBD: Willy Wapiti's Biathlon

January - February: Winter Education Program, every Mon & Fri 9:00 am - 12 noon

*\*Days may be somewhat flexible depending on qualifications of candidate. Hours are not flexible, must be able to work the hours indicated.*

**Duties:** Staff front counter in Visitor Center at Hardware Ranch WMA, sell sleigh ride tickets, reconcile cash register nightly, produce accurate cash reports for daily accounting, answer phones, return phone calls, respond to visitor question and concerns about area, develop new interpretive displays, quizzes, and brochures as assigned. Teach elementary school programs, occasionally deliver sleigh ride interpretive talk, count elk, feed elk in morning as needed, daily cleaning of visitor center, restrooms and kitchen/dining area, painting, light facilities maintenance as needed, other duties as assigned.

## **Spring Schedule and Duties**

### ***Wetland Wonders, Bear River Migratory Bird Refuge***

mid-March - mid-May: Mon, Tue, Thurs, Fri, 8:30 am - 2:00pm

**Duties:** Teach fourth grade school programs at Bear River Migratory Bird Refuge.

*\*vehicle provided*

**Pay:** \$11.92 per hour, position not to exceed 1200 hours.

**Benefits:** none, carpool to duty site available.

**Preference:** Will be given to applicants studying or holding a degree in natural resources, education, science, biology, or applicant with prior nature center, agency or environmental education experience.

**Apply:** Send cover letter and resume to [bradhunt@utah.gov](mailto:bradhunt@utah.gov) Applications due no later than 11:59 pm on August 23, 2017. Any and all questions should be submitted to above email address.

**Physical Requirements:** Must be able to lift 50 lbs., stand on feet all day, and walk on unlevel terrain in varied weather conditions outdoors in varied weather conditions, from sub zero winter to temperatures in excess of 90 degrees.

